



Help for non-English speakers

If you need help to understand the information in this policy please contact
Jennings Street School

Immunisation

Rationale

Immunisation is a simple, safe and effective way of protecting people against harmful diseases before they come into contact with them in the community. Local Councils' offer immunisation clinics that provide free vaccinations to eligible residents.

Definitions

Immunisation: Immunisation means both receiving a vaccine and becoming immune to a disease as a result of being vaccinated.

Vaccination: Vaccination means having a vaccine — that is, receiving an injection or receiving a vaccine orally.

Aims

- To inform our School about our Student immunisation responsibilities during an infectious disease outbreak, and the Exclusion processes.
- To facilitate a framework of effective immunisation for students, in partnership with Hobsons Bay Council on site at school.

School Requirements

- Request Parents of Primary School Students to provide a child's immunisation History statement.
- Maintain records of the immunisation Statements of their Students.
- Follow the '**Exclusion**' Processes and support 'immunisation Programs'.
- Provide prompt responses to detected/suspected cases of diseases.

Exclusions (Primary)

- Schools must not allow a child at school if they have been informed that child has an infectious disease.
- A child not immunised can be directed to not attend school during an outbreak.

Exclusions (Secondary)

- High Schools are not bound by Legislative 'Exclusion' requirements, but must just follow standard procedures to help prevent spread of disease.

Guidelines

1. The Business Manager or nominee will liaise with Hobsons Bay Council and oversee all processes regarding immunisations
2. Parents/caregivers of secondary school aged students will receive Immunisation Consent Cards from Hobsons Bay Council via the school and must sign consent for their child to participate in the Immunisation program.
3. The school's responsibility is to collect all consent cards, hold them in a secure place and deliver them to Hobsons Bay Immunisation Officers.
4. Parents/caregivers have the ability to access vaccines for free from other health services if they do not wish to have them at school.
5. All Consent Cards should still be returned to school with this preference for immunisation noted.
6. Parents/caregivers will be invited to attend school to oversee and support the Council process of administering immunisations
7. The school will implement the following strategies to establish a supportive environment:
 - Conduct immunisations in an area of the school familiar to students
 - Provide a social story to increase the students understanding of what is happening
 - Ensure a familiar member of staff accompanies the student having the vaccination.

The Immunisation Process

- Hobsons Bay Council has the responsibility to administer vaccinations in accordance with the documentation on the immunisation card
- The process for immunisation is governed by the Hobsons Bay Council guidelines for (the administration of immunisations)
- The Principal (or nominee) supporting the child needs to ensure correct identification of the student in relation to the documentation presented by Council
- The school aims to provide a safe and positive environment for administering immunisations, respecting the rights of students and upholding expectations consistent with the Student Engagement Policy, this includes cooperation and or willingness as evidenced in positive body language and gesturing and or consent
- Cohesion from staff to participate in the immunisation process will be limited to:
 - Verbal persuasion
 - Gentle support to access the seat
 - Gentle body contact to support the stability of the immunisation site
- In the event of an unsuccessful administration of immunisation and a parent/caregiver is not in attendance to assist the child, a school notice (Notification: Unsuccessful Administration of Vaccination) will be sent home. Please refer to following heading [Follow up recommendations when immunisation cannot be conducted at school](#).

Follow up recommendations when immunisation cannot be conducted at school

Parents will be sent a formal notice containing the following information and recommendations:

- Reasons for the immunisation not occurring
- Follow up action if immunisation is to be achieved
- Local Council contact details for parents to arrange public immunisation.

Related Legislation

- Education and Training Reform Act 2006
- Education and Training Reform Regulations 2007



- Family Law Act 1975
- Public Health and Wellbeing Act 2008
- Public Health and Wellbeing Regulations 2009

EVALUATION

This policy will be reviewed every 3 years or more often if necessary due to changes in regulations or circumstances.

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| Author | Rosemary Hayes |
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| References | |

04.2015 – v0 – date of implementation

18.09.2018 – v1 – reformat; update evaluation box and footer; added section on related legislation

05.2019- v2 – updated evaluation box

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